



Jyothi Engineering College

NAAC Accredited College with NBA Accredited Programmes*

Approved by AICTE & affiliated to APJ Abdul Kalam Technological University

A CENTRE OF EXCELLENCE IN SCIENCE & TECHNOLOGY BY THE CATHOLIC ARCHDIOCESE OF TRICHUR
 JYOTHI HILLS, VETTIKATTIRI P.O, CHERUTHURUTHY, THRISSUR. PIN-679531 PH: +91-4884-259000, 274423 FAX: 04884-274777



NBA accredited B.Tech Programmes in Computer Science & Engineering, Electronics & Communication Engineering, Electrical & Electronics Engineering and Mechanical Engineering valid for the academic years 2016-2022. NBA accredited B.Tech Programme in Civil Engineering valid for the academic years 2019-2022.

Members present in the 11/2023 College Council Meeting held on 14/03/2023

Sl. No	Name	Designation	Signature
1	Rev. Msgr. Jose Konikkara	Manager	
2	Rev. Fr. Thomas Kakkassery	Executive Manager	<i>d. Thomas Kakkassery</i>
3	Dr. Jose Kannampuzha	Director, Academics	<i>(Signature)</i>
4	Fr. David Nettikkadan	Finance Officer	<i>David</i>
5	Dr. Jose P Therattil	Principal	<i>Jose P Therattil</i>
6	Dr. V M Xaviour	Registrar	<i>(Signature)</i>
7	Prof. Ratnan P	Vice Principal	<i>(Signature)</i>
8	Ms. Jasmine Jose	HOD - BSH	<i>Jasmine</i>
9	Dr. Alwyn Varughese Ms. Vincy Verghese	HOD - CE	<i>(Signature)</i>
10	Dr. Saju. P John	HOD - CS	<i>(Signature) 14/3/23</i>
11	Dr. Sindhu S	HOD - ECE	<i>(Signature)</i>
12	Mr. Jenson Jose	HOD - EE	<i>(Signature)</i>
13	Dr. Biju C.V	HOD - ME	<i>(Signature) 14/3/23</i>
14	Dr. Anooa Jose Chittilappilly	HOD - MR	<i>(Signature) 14/3/23</i>
15	Dr. Karthik	HOD - RA	<i>(Signature) 14/3/23</i>
16	Mr. Bineesh M	HOD-AD	<i>(Signature) 14/3/23</i>

Jose P Therattil
 Dr. JOSE P THERATTIL
 Principal
 Jyothi Engineering College
 Cheruthuruthy - 679531





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MINUTES OF COLLEGE COUNCIL MEETING

11. Minutes of CCM	Date: 14 March 2023	Time: 11:00 AM
Name of the Convener	Venue: Board Room	
Rev. Fr. Thomas Kakkassery - Executive Manager		
Attendees:		
Rev. Fr. Thomas Kakkassery - Executive Manager	Dr. Saju P John - HOD CS	
Rev. Fr. Dr. Jose Kannampuzha - Director Academics	Dr Sindhu S HOD, ECE	
Fr. David Nettikkadan - Finance Officer	Mr. Jenson Jose - HOD, EE	
Dr. Jose P Therattil, Principal	Dr. Biju C V - HOD, ME	
Dr. V M Xaviour- Registrar	Dr. Anooa Jose Chittillappilly - HOD MR	
Prof. Ratnan P - Vice Principal	Dr. Karthik - HOD RA	
Ms. Jasmin Jose, HOD BSH	Mr. Bineesh M - HOD AD	
Dr. Alwyn Varghese HOD in charge - CE		

The meeting started with a silent prayer.

Rev. Fr. Thomas Kakkassery - Executive Manager Presided over the meeting.

Sl. No	Decisions	Responsibility	Schedule Date	Action Take Report
#1	Fr. Thomas Kakkassery welcomed all the heads of the departments to the meeting. He described the arrangements made for the UGC peer team visit on 20 th and 21 st March 2023. The lunch for the staff on these two days will be provided in the concerned departments. Mr. Sukesh will coordinate the distribution of food for the staff members.	Mr. Sukesh	20 th and 21 st March 2023	
#2	The S2 & S8 assembly will be conducted on Wednesday 15 th March 2023. Dr. Biju C V, Ms. Jasmin Jos and Mr. Bineesh M are requested to coordinate the programme.	Dr. Biju C V, Ms Jasmin Jos and Mr. Bineesh M	15 th March 2023	
#3	Dr. Kuncheria P Issac will conduct a mock visit on Thursday 16 th March 2023 for a full day prior to the UGC peer team visit. He will give his suggestions for improvement, if any, for the preparations for UGC Peer team visit on 20 th and 21 st March 2023.	HOD's & Faculty Members	16 th March 2023	
#4	The committee congratulated Mr. Hareesh N V, Ms. Aswathy Rajan and Ms. Neeraja P G for the smooth conduct of the Arts Day on 10 th March 2023			
#5	The committee suggested that at least one faculty member should visit the company where the students are undergoing their internship and get the feedback from them.	HOD's & Faculty Members		
#6	It is informed that a new bell will be erected outside the administrative block in such a way that the bell will be audible to the students and staff in the canteen.	Project Office		
#7	A project competition under the auspicious of IEEE will be conducted in our college on May 11 th and 12 th 2023. Nearly 80 participants from various college will be attending the programme	Mr. Jithin K Jose	11 th and 12 th May 2023	
The meeting was adjourned with the permission of the chair				

Prepared by: Dr. V M Xaviour, Registrar

Date: 14/03/2023

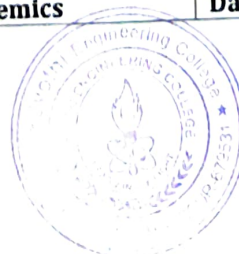
Reviewed by: Dr. Jose P Therattil, Principal

Date: 14/03/2023

Approved by: Rev. Fr. Jose Kannampuzha, Director, Academics

Date: 14/03/2023

Dr. JOSE P THERATTIL
Principal
Jyothi Engineering College
Cheruthuruthy - 679531



11/2023 College Council Meeting Agenda

Date: 14/03/2023 **Venue:** Board Room
Time: 11.00 AM **Meeting Type:** College Council
Convener: Fr. Dr. Jose Kannampuzha **Secretary:**

Opening Notes & Review

1. Introductory comments - Manager/Executive Manager
2. Comments by Director (Academics)

Review

Agenda Items

Sl No.	Item Name	Details	Proposed by
1	Academics	Mock Visit By Dr. Kuncheria P Issac UGC Peer team visit	
2	Research		
3	Others	Admission	Dr. V M Xaviour


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JYOTHI ENGINEERING COLLEGE, CHERUTHURUTHY

Action Taken Report of the College Council Meeting held on 14.03.2023

Sl. No.	College Council Meeting Decisions	Action Taken								
		BSH	AD	CIVIL	CSE	ECE	EEE	ME	MR	RA
#1	Fr. Thomas Kakkassery welcomed all the heads of the departments to the meeting. He described the arrangements made for the UGC peer team visit on 20 th and 21 st March 2023. The lunch for the staff on these two days will be provided in the concerned departments. Mr. Sukesh will coordinate the distribution of food for the staff members.	Informed Faculty members.			Noted					Informed Faculty members
#2	The S2 & S8 assembly will be conducted on Wednesday 15 th March 2023. Dr. Biju C V, Ms. Jasmin Jos and Mr. Bineesh M are requested to co-ordinate the programme.	Conducted	Coordinated S8 assembly as per the direction from College council		Noted			Conducted the assembly with Panjal Panjayath President as chief guest and got good media publicity.	Informed Faculty advisors	
#3	Dr. Kuncheria P Issac will conduct a mock visit on Thursday 16 th March 2023 for a full day prior to the UGC peer team visit. He will give his suggestions for improvement, if any, for the preparations for UGC Peer team visit on 20 th and 21 st March 2023.	Informed Faculty members.	All members attended the meeting, and suggestions will be incorporated for further activities.	Instructed	Preparations done	Informed the faculty members	All the preparations related to Autonomy is almost completed		Informed Faculty members	Attended the meeting on 16 th March
#4	The committee congratulated Mr. Hareesh N V, Ms. Aswathy Rajan and Ms. Neeraja P G for the smooth conduct of the Arts Day on 10 th March 2023									
#5	The committee suggested that at least one faculty member should visit the company where the students are undergoing their internship and get the feedback from them.		Directed the tutors	Instructed	Informed the faculty	Informed the faculty members	Informed to corresponding tutors		Informed Faculty members	Informed the faculty to make a necessary steps
#6	It is informed that a new bell will be erected outside the administrative block in such a way that the bell will be audible to the students and staff in the canteen.	Informed Faculty members.			Noted				Informed Faculty members	
#7	A project competition under the auspicious of IEEE will be conducted in our college on May 11 th and 12 th 2023. Nearly 80 participants from various college will be attending the programme				Noted					

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